

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST
POSTGRADUATE DIPLOMA AWARDS

PURPOSE

To assist women graduates to undertake a Postgraduate Diploma at an approved Institute in the Auckland area.

If you are enrolled or intending to enrol at the University of Auckland you **MUST** apply using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form> Applications not made online will not have a successful award recorded on your University of Auckland transcript.

Applicants enrolled at other institutes in the Auckland area should apply using the following form.

REGULATIONS

1. A minimum of three **Postgraduate** Diploma Awards of \$7,000 shall be offered annually. (N.B. Students intending to apply for the **Graduate** Diploma of Teaching or any other Graduate Diploma are not eligible to apply for this award.)
Closing date: 12 December 2016.
2. Applicants for the Postgraduate Diploma Awards must be:
 - a) women;
 - b) New Zealand Citizens or Permanent Residents;
 - c) enrolled or planning to enrol full time for a Postgraduate Diploma, for the following academic year, at the University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec or Te Whare Wananga O Awanuiarangi, Auckland.
3. In making these awards, the selection committee shall give consideration to:
 - a) applicant's academic record;
 - b) applicant's referee's report;
 - c) applicant's need for financial assistance;
 - d) applicant's aspirations for the future;
 - e) any special circumstances e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for these awards must submit her application **on the current prescribed application form**, together with:
 - a) a certified copy or statutory declaration of her academic record;
 - b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident;
 - c) confirmation that a confidential report has been sought from one referee.

"Certified copy" means a copy of the original, certified as true by an appropriate authority (for example, University Registrar, Head of Department or Study Supervisor, or Justice of the Peace).

"Statutory declaration" must be made before a Justice of the Peace or Solicitor on the appropriate form

5. These awards may not be held concurrently with an award of equal or higher value.
6. The Postgraduate Diploma Awards shall be paid in one instalment on presentation of proof of enrolment as a Postgraduate Diploma student at one of the above named tertiary Institutes, for example a copy of the receipted fees' invoice or certification from the relevant department.
7. A successful applicant is required to complete her year of study and to make a brief report at the end of this study. Failure to complete two full consecutive semesters will require refund of the full value of the award.

APPLICATIONS AND ENQUIRIES

Application forms for these awards are available from:

www.academicdresshire.co.nz/AwardsAvailable/PostgraduateAwards

Enquiries to: awards@kateedgertrust.org.nz

Please send your completed application by:

Email attachment plus scanned copies of 4 a) and b) above to admin@kateedgertrust.org.nz

Or by post to Postgraduate Diploma Awards, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151 Or hand delivered to Academic Dress Hire, 17 George Street, Parnell.

Closing date: 12 December 2016.

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Application Form

(All information provided is confidential)

1. PERSONAL DETAILS

NAME:

Student ID no: Telephone number:

Email: Mobile:

Address: (Street address, not a PO Box number)

.....

.....

RESIDENCY

Are you a New Zealand Citizen Yes / No Permanent Resident Yes / No

Please supply a certified copy of evidence of your status: a birth certificate, citizenship certificate or relevant passport pages

2. ACADEMIC RECORD

Degrees/Diplomas: Year Attained

.....

Major subject:

Diploma for which you have enrolled or are preparing to enrol:

Institute & department in which you are enrolling or preparing to enrol:

.....

Start date and expected date of completion of diploma:

Details of any awards you currently hold:

.....

Please attach a certified copy or statutory declaration of your up-to-date academic record.

6. REFEREE

Write here the name of **one** member of the academic staff whom you have requested to email a confidential reference.

.....

FINAL CHECK

Please tick each statement after confirming you have met all requirements.

I have read the purpose and regulations of the award	
I am a full time student	
I have given full details in every section	
I have enclosed a certified <u>copy</u> or statutory declaration of my academic record	
I have enclosed a certified <u>copy</u> of evidence of NZ Citizenship or Permanent Residency	
I have asked one referee to email a confidential report	

(N.B. The form for a Statutory Declaration is available at the end of this application)

Please ensure you keep a copy of your application.

The Selection Committee will NOT consider applications that do not contain the above information.

Your signature:

Date:

Applicants who are not submitting the online application to the University of Auckland should send this application by:

Email attachment plus scanned certified copies of academic record, and evidence of New Zealand Citizenship or Permanent Residency to admin@kateedgertrust.org.nz

Or by post to Postgraduate Diploma Awards, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151

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Referee's Report Form

The purpose of the Postgraduate Diploma Awards is to assist a woman graduate to carry out study for a Postgraduate diploma at an approved Institute in the Auckland area.

(All information supplied is confidential to those involved in the selection procedures.)

Please complete your report using the following format and e-mail to admin@kateedgertrust.org.nz under the heading Postgraduate Diploma Award

Applicant's Name:	Referee's Name/Title:
Department:	Institute:
Position:	

1. I have known this applicant for years in my capacity as
2. Comment on the applicant's commitment to her work, research ability, potential and any other relevant matters:

Date:

Thank you for completing this form. Your contribution is appreciated.

STATUTORY DECLARATION

I.....
(Full name of declarant)

Of
(Address of declarant)

.....hereby solemnly and sincerely declare that
(Occupation of declarant)

Annexed to this declaration have been obtained and printed without alteration from the internet.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at: this day of.....20.....

Signature of Declarant

Before me Justice of the Peace for New Zealand
(Name of JP) (Authorised to take a statutory declaration)

.....
(Signature of JP)

PLEASE NOTE – MAKING A FALSE DECLARATION IS A PROSECUTABLE OFFENCE